



Oglebay Institute
Inspiring the Imagination

G.E.M.S. Program Assistance Request

Thanks to the generous support of individuals and business who have contributed to Oglebay Institute's GEMS (Giving to Education Means Success) Program through the years, financial assistance is available to schools that would like to participate in Oglebay Institute's programming, but lack sufficient resources to pay the full cost. Requests will be awarded based on what the GEMS Fund balance allows. To request assistance for your school, please fill out the following application and return to: Oglebay Institute, 1330 National Road, Wheeling, WV 26003.

Name of School: _____

Contact Name: _____

Title: _____

Address: _____

Email: _____ Phone: _____

OI Program and/or Field Trip Requested:

Contact at OI: _____

Dates of Services Requested: _____

Total Program Cost: _____

Amount school can contribute towards program: _____

Amount of GEMS assistance requested: _____

Please briefly explain need for financial assistance to bring program to your school or field trip to an Oglebay Institute facility:

Date request received: _____
(To be filled out by OI Administration Office)